Associated Students of Solano College
Retreat Meeting Minutes
October 9, 2020
4:00 p.m. - 6:00 p.m.
Zoom Meeting ID: 3166 280 996
Password: 5gj1kr

I. CALL TO ORDER

The meeting was called to order by President Olvera at 4:06 pm.

II. OFFICIAL ROLL CALL

- III. Executive Board:
  1. **President Olvera**- Present
  2. **Vice President Acuyong**- absent
  3. **Secretary Juan**- present
  4. **Legislative Advocate Chan**- present
  5. **Student Trustee Byrd**- present
  6. Treasurer- Vacant
  7. **Public Relations Officer Smail**- present
- IV. Senators:
  1. **Governing Board Senator Allen**- present
  2. Vocational Curriculum Senator- Vacant
  3. Business Services Senator- Vacant
  4. Diversity Affairs Senator - vacant
  5. Academic Curriculum Senator- Vacant
  6. Student Services Senator- Vacant
  7. **Liberal Arts Senator Gard**- absent, at work
  8. **Health and Kinesiology Senator Sharififard**- present
  9. Applied Tech and Business Senator- Vacant
  10. **Math and Science Senator Westbrook**- present
  11. **Math and Science Associate Simonova**- present
  12. Social and Behavioral Science Senator- Vacant
- **V. Senators to be sworn in:**
  1. Sergio Maciel- Science and Behavioral - present
  2. Sherina Mae Soliman- Student Service- present, arrived at 4:10 pm

III. AMENDMENTS AND APPROVAL OF AGENDA

- A. October 9th, 2020
  1. Motion to approve the agenda for October 9th 2020
     1. Senator Sharififard approved
     2. Senator Westbrook seconded
     3. no discussion nor objections, motion is passed

IV.	AMENDMENTS AND APPROVAL OF MINUTES	
A.	October 6, 2020: No Minutes to approve	

V.	PUBLIC FORUM	(10:00 Minutes)

This is an opportunity for members of the public to address the ASSC Senate on items not already on the Agenda. Please be aware that there is a 3-minute time limit for each item and that NO action may be taken on any of these items. These items may however come back to the Senate for action at the discretion of the Senate.

- a. Food Bank open Solano main campus 2-3 pm - October 28th, 2020
  - i. in front of 400 building
  - ii. Advisor Alexandria Castaneda present
  - iii. facilities will drive to Vallejo and Vacaville (3:45-4:45 pm) and do distribution there, leftovers will be brought back to the main campus for staff
  - iv. social distancing will be practiced, students will be asked to stay in the car

VI.	ADVISOR'S REPORT/ GUEST SPEAKER(S)	(10:00 Minutes)
A.	Alexandria Castaneda	
	1. will provide flyers for the food drive	
B.	Dr. Rischa Slade	
C.	Guest Speakers	
D.	Club representatives:	
	1. Alma Rodriguez- from PTK	
	2. Starisha Mcintosh- from the Nursing program, president of the Class of 2021-2022	
	3. Lita Gee- from The Human Collective Club, president	

VII.	ACTION ITEMS	(5:00 Minutes per item)

A. Swear in Senators sponsored by President Olvera
1. Sergio Maciel was sworn in as Social and Behavioral Senator by Dr. Slade
2. Sherina Mae Soliman was sworn in as Student Services Senator by Dr. Slade
3. Anastasia Simonova was sworn in as Academic Curriculum Senator by Dr. Slade

B. Swear in Associates sponsored by President Olvera
1. none

C. Robert's Rules/Parliamentary Procedure Presentation: Dr. Shirley Lewis
1. topics covered:
1. State of California: California Civil Code Stat. 1363
1. Every group must use parliamentary procedure
2. Adopting Roberts Rules in conducting business meetings
1. Real liberty is not without procedure
3. Modern Parliamentarians
4. Roberts Rule Reason for Use
5. Principals and Rules Underlying Parliamentary Procedures
6. Meeting to Conduct Business
7. Classes of Motions
8. Calling the Question
1. ⅔ votes cast
9. Subsidiary Motion
10. Main motion
11. Resolutions
12. Amending process
13. Amended Motions
14. Discussion/ Debate
15. Tabling vs. Postponing
16. SCCD Policies and
17. Relevant Board Policies
18. Title V State Law

19. Board Policies
20. ASSC Bylaws and Constitution
    1. can be found in the ASSC website
D. Brown Act Presentation: Dr. Rischa Slade
    1. topics covered:
        1. no secret meeting: open and transparent
        2. history of the Brown Act
        3. Bagley Keene Act
        4. agenda needs to be posted 72 hours before the meeting, does not cover the weekend
            1. if not, the meeting becomes a "special meeting"
        5. minutes need to be posted after it has been approved, as soon as possible for review
        6. quorum: half of the senators plus one
        7. the brown act applies to the clubs
E. Discussion: Goals for FY20/21
    1. Check out the excel document for goals for 2020-2021
        1. excel document has already been forwarded to everyone in the ASSC Government
    2. Each officer had 3-5 goals they want to do for the year
    3. eliminate W's from transcripts
    4. put student government involvement on transcripts
    5. more fundraising
    6. Need more tutors
        1. there are newly hired tutors in areas of Math, English, Chemistry, STEM, and Biology with a Bachelor's degree
        2. sign up for free tutoring: tutoring 500
    7. building more community sets in Solano
    8. more counselors or better counseling planning because of the long wait time
    9. make the announcement of when to make an appointment
    10. Senators: identify 3-5 goals from the list
        1. due: Sunday at 3:00 pm
    11. finish the discussion on the next meeting
    12. attend a meeting next Wednesday, October 14 2020 at 3 pm College Governance
        1. need two representatives assigned by the President

XII. REVIEW
    a. none

XIII. ANNOUNCEMENTS/OPEN DISCUSSION

This is another opportunity for members of the public to address the ASSC Senate on items not already on the Agenda. Please be aware that there is a 3-minute time limit for each item and that NO action may be taken on any of these items. These items may however come back to the Senate for action at the discretion of the Senate.
    a. Alex Castaneda will send a template for business cards

XIV: NEXT REGULAR MEETING: October 13, 2020 * 3:00 – 5:00 p.m.

XV. ADJOURNMENT
    a. Motion to adjourn today's meeting at 5:00 pm
        i. Senator Simonova approved motion
        ii. Senator Maciel seconded
        iii. no discussion nor objections, motion is passed