



Associated Students of Solano College
Regular Meeting Minutes Draft
November 23, 2021
3:00 p.m. - 5:00 p.m.
Zoom Meeting ID: 321 5364 386

I. CALL TO ORDER

The meeting was called to order at 3:10 PM.

II. OFFICIAL ROLL CALL

A. Executive Board

1. **President Olvera** - Excused absence
2. **Vice President Chan** - Present
3. **Secretary Aquiningoc** - Present
4. Legislative Advocate - Vacant
5. **Student Trustee Flynn** - Present
6. **Treasurer Tigie** - Present
7. Public Relations Officer - Vacant

B. Senators:

1. **Governing Board Senator Katschke** - Absent
2. Vocational Curriculum Senator- Vacant
3. Business Services Senator - Vacant
4. **Diversity Affairs Senator McLarty** - Present
5. **Academic Curriculum Senator Seaman** - Present, arrived at 4:35 PM
6. **Student Services Senator Ngomba-Westbrook** - Present
7. Liberal Arts Senator - Vacant
8. Health and Kinesiology Senator - Vacant
9. Applied Tech and Business Senator - Vacant
10. **Math and Science Senator Moe** - Present
11. Social and Behavioral Science Senator - Vacant

III. AMENDMENTS AND APPROVAL OF AGENDA

A. November 23, 2021

1. Amendment(s):
 - a) Add under Info/Action Item "Appointment of the Student Member for the SCC Review Board"
 - b) Add under Info/Action Item "SSCCC 2022 General Assembly"
2. Senator McLarty moved to approve the agenda for November 23, 2021, with all necessary amendments and corrections. Senator Moe seconded the motion. No discussion or objection. The motion passed by consensus.

IV. AMENDMENTS AND APPROVAL OF MINUTES

A. November 16, 2021

1. Senator McLarty moved to approve the minutes for November 16, 2021, with all necessary amendments and corrections. Senator Ngomba-Westbrook seconded the motion. No discussion or objection. The motion passed by consensus.

V. PUBLIC FORUM (10:00 Minutes)

This is an opportunity for members of the public to address the ASSC Senate on items not already on the Agenda. Please be aware that there is a 3-minute time limit for each item and that NO action may be taken on any of these items. These items may however come back to the Senate for action at the discretion of the Senate.

VI. ADVISOR'S REPORT (10:00 Minutes)

A. Dr. Rischa Slade

1. Reviewing Board Policy 5300: Involving Appeals and Expulsion. Members of ASSC are needed to sit on the board as the student representative. Details of suspension or expulsion are only revealed to the student that is chosen to represent. When the two members are chosen, they will recuse themselves if there is a conflict of interest and another member will be chosen.
2. Senator McLarty volunteered to be the primary representative. Senator Ngomba-Westbrook volunteered to be an alternate. Vice President Chan volunteered to be an alternate.
3. No date or time has been established yet.
4. Errors in ASSC Budget. Budget should be placed on next week's agenda. Budget still needs to be turned in to VP Cooper who will turn it into the Board of Trustees.

VII. INFORMATION/ACTION ITEMS

A. Discussion of Virtual v. In Person Election

1. Changes to Article V(1): If prior to and/or during an election and the campus is closed due to a state of emergency, virtual election and pre-election activities will take place.
2. Article IV(2): Ballots will be online, regardless if the campus is open or closed.
3. Changes to Article IV(3): Voters must be currently registered as students of SCC at the time of voting and ballots will be sent to their student email address.
4. Changes to Article IV(4): If immediately prior to and/or during the election the campus is closed due to a state of emergency, the election and pre-election activities will take place virtually.

B. Draft Letter

1. Drafting letter to Vice President of Student Services regarding the issues of updated Student Educational Plans (SEPs) not being available to students. Suggests that MySolano be where students can access their most recent SEP. Letter format will follow the resolution template used by SSSCC.

C. Canva Senate Bill

1. Senator Seaman presented a Senate Bill that proposes that ASSC pays \$120 to Canva in order to use its features that will improve the quality of posts, flyers, and other media that is posted on ASSC platforms.
2. Senator Seaman will contact Canva to see if tax will be charged in addition to the \$120.

D. Appointment of Student Member for the SCC Review Board

1. Senator McLarty moved to appoint Senator McLarty to sit as the primary representative for the SCC Review Board with Senator Ngomba-Westbrook and VP Chan as alternates. Senator Moe seconded the motion. Senators Moe, McLarty, and Ngomba-Westbrook voted aye; none voted nay. The motion passed by majority.

E. SSSCC 2022 General Assembly

1. Senator Ngomba-Westbrook suggested that the ASSC draft a transparency in practices resolution. VP Chan shared a template for creating a resolution for SSSCC. Resolutions must be applicable to the state level, not just the regional level.

VIII. ACTION ITEMS

A. Swearing in of New Officers

IX. GUEST SPEAKER(S)

A. Dean Neely

1. Updating ASSC on the Vallejo Village. Space is meant to support cultural validation and give a greater sense of belonging and engagement. Will support students by providing meals and transportation. Project is still in development.

2. Will be hiring student ambassadors to assist this project. Students will work on community outreach, project coordination, research, budgeting and planning, design, social media and digital marketing, and leadership development.
3. Student input, especially from African-American students, is encouraged.
4. Student Organizing Meeting: December 9, 2021 (1 p.m. - 3 p.m.)
5. Dean Neely's email for more information: lisa.neely@solano.edu

X. COMMITTEE REPORTS (5:00 Minutes)

- A. Inter-Club Council
 1. Next meeting will be on December 7, 2021.
- B. Activities
 1. ASSC will post to ASSC social media for Thanksgiving, Indigenous People Day, Native American Heritage Day, and including a Land Acknowledgement.
 2. Dr. Slade requested that it be announced that ASSC meetings will continue to be virtual due to the current state of emergency.
- C. Student Concerns
 1. Student Concerns meeting tomorrow 12-1 PM
- D. Finance
 1. Next meeting is November 30th, 2021

XI. EXECUTIVE REPORTS (3:00 Minutes)

- A. Vice President Chan
 1. Attended Academic Curriculum Committee Meeting today. There was discussion of taking Kinesiology off from being Solano GE Requirement.
 2. Discussion on Solano GE Requirement was tabled for the next meeting.
- B. Treasurer Tigie
 1. On the 28th, safety packs will be assembled at 10 a.m. at Treasurer Tigie's residence. If anyone is interested, please let Treasurer Tigie know.

XII. DIVISION REPORT (3:00 Minutes)

- A. Diversity Affairs Senator McLarty
 1. Will now be emailed by Dean Neely who put him on the list to receive information. Last attended meeting was on October 22nd.
- B. Academic Curriculum Senator Seaman
 1. Provided an updated on the PLSC 050

XIII. REVIEW

XIV. ANNOUNCEMENTS/OPEN DISCUSSION

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XV. UPCOMING AGENDA ITEMS

- A. Info/Action Items
 1. Final Revision of ASSC Budget under Info/Action Items
 2. Student Educational Plan Letter/Resolution under Info/Action Items
 3. ASSC Canva Senate Bill under Info/Action Items
 4. Approval of Election Code and Bylaws under Action Items

XVI. NEXT REGULAR MEETING

- A. November 30, 2021

XVII. ADJOURNMENT

- A. Senator Ngomba-Westbrook moved to adjourn the meeting at. Senator McLarty seconded the motion. No discussion or objection. The motion passed by consensus. The meeting was adjourned at 5:09 p.m.

