

SOLANO COMMUNITY COLLEGE DISTRICT

REQUEST FOR PROPOSALS

NO. 11-007

CONSULTANT FOR THE DEVELOPMENT OF A FACILITIES MASTER PLAN UPDATE

Questions and Clarification from Pre-Bid Conference Held on August 9, 2011

1. CLARIFICATION OF FINAL PRODUCT REQUIREMENTS – PAGES 4 AND 5 OF RFP

Final product should include an Executive Summary (A) and Background (B) including relationship between Educational Master Plan and Facilities Master Plan and how your firm would work with Educational Master Planners in development of the Facilities Master Plan. Item #2 on top of page 5 should not be bolded, do not need to include description of the Educational Master Planning process but do need to address connection between Educational Planning and Facilities Planning.

2. DOES THE DISTRICT HAVE A POLICY ON SUSTAINABILITY AND ALTERNATIVE /RENEWABLE ENERGY?

There is currently no policy, but in Spring of 2011 the district board discussed the “American College and University Presidents’ Climate Commitment.” The Solano Community College Superintendent-President signed the document in May. The document is attached. The commitment requires that the district construct buildings to no less than LEED Silver standard and that within one year the district purchase or produce 15% of energy consumed from renewable sources. Plans do not yet exist to meet this goal.

3. HAS THERE BEEN A FORMAL CONDITION ANALYSIS OF BUILDING SYSTEMS?

No. District staff has knowledge of systems and can provide operational information that will be helpful.

4. WILL THE SUCCESSFUL MASTER PLAN FIRM BE PRECLUDED FROM OTHER WORK WITH THE COLLEGE DISTRICT?

No.

5. ACCORDING TO MIG (EDUCATIONAL MASTER PLANNERS) CONTRACT AND WORK SCOPE, DISTRICT WAS TO RECEIVE MEASURE G/EMP REPORT CARD IN SPRING 2011. HAS THIS BEEN RECEIVED, AND IS IT AVAILABLE?

Not yet received by District. Press releases are currently being prepared for the holding of public meetings throughout the service area to receive input from residents. MIG is meeting with district staff to develop structure for those community forums.

6. MAY WE RECEIVE LIST OF ATTENDEES AT TODAY'S PRE BID CONFERENCE?

Yes, attached.

7. WHEN WILL THE FIRST DRAFT OF THE EDUCATIONAL MASTER PLAN BE AVAILABLE?

It is scheduled to be available in December 2011, but the expectation is that the Educational and Facility Master Planners will work concurrently prior to that during the fall 2011.

Further questions should be emailed to Roy Stutzman at roystutzman@aol.com no later than 5:00 p.m., August 9, 2011.