

**Citizens Bond Oversight Committee**  
For Solano Community College District  
Measure Q Bond

**Meeting Minutes**  
**Tuesday, December 3, 2019**  
**3:30 p.m.**

**Fairfield Campus Building 600, Denis Honeychurch Boardroom**  
Solano Community College, 4000 Suisun Valley Road, Fairfield, CA 94534

*Please Note: Members of the public may address the CBOC on any item within the CBOC's jurisdiction. In order to ensure questions for the CBOC are addressed, please complete a blue card available at the press table and submit it to the Chair at the beginning of the meeting. Persons addressing items included on the agenda will be heard at the time the item is considered. Persons requesting to address items or subjects that are not on the agenda will be heard under the agenda item, "Comments from Members of the Public." The CBOC cannot take action on any items not on the agenda unless authorized by law. Matters brought before the CBOC that are not on the agenda may, at the CBOC's discretion, be placed on a future agenda. The CBOC Chair reserves the right to modify the order of business in the manner she/he deems appropriate. As a courtesy to others, please silence all electronic devices during the meeting.*

**1. CALL TO ORDER**

A meeting of the Solano Community College District Citizens' Bond Oversight Committee was called to order at 3:38p.m., on Tuesday, December 3, 2019, by CBOC Chair Ward Stewart.

**2. ROLL CALL**

Present

Ward Stewart  
Tina Lowden  
Andre Stewart  
Dawn LaBar  
Daniom Ghebremichael

Absent

Cary Leider  
Janet Roberts  
Doriss Panduro  
Vacant, Construction/Trades, Vacaville

**3. APPROVAL OF AGENDA**

It was moved by Tina Lowden and seconded by Andre Stewart to approve the agenda. The motion was passed unanimously.

**4. COMMENTS FROM MEMBERS OF THE PUBLIC**

There were no comments from members of the public.

**5. APPROVAL OF AUGUST 20, 2019 MEETING MINUTES**

It was moved by Andre Stewart and seconded by Dawn LaBar to approve meeting minutes from CBOC meeting held on August 20, 2019. The motion was passed unanimously.

**6. DISTRICT FACILITIES MASTER PLAN**

David Williams, VP of Academic Affairs, provided a brief description of the District's *2019-2022 Strategic Plan*, including the process, purpose and objectives and how it aligns with the State Chancellor's *Vision for Success*. Lucky Lofton, Gray Dougherty (Gensler) and Thomas Crowley (Gensler) provided a brief description of the District's *Facilities Master Plan*, including the process of development and its objectives.

**7. SMALL, LOCAL, AND DIVERSE BUSINESS ENTERPRISES PROGRAM**

Priscilla Meckley-Archuleta presented the Small, Local and Diverse Business Enterprises Program, including a brief description, objectives and status. CBOC members provided comments and asked questions which were responded to by Priscilla Meckley-Archuleta, Lucky Lofton and Jason Yi.

**8. 2019 REFUNDING BONDS (10 minutes, information)**

Rob Diamond, VP of Finance and Administration, discussed 'refinancing' of bonds which resulted in savings for tax payers of approximately \$21,000,000. CBOC members asked questions which were responded to by Rob Diamond.

**9. REVIEW OF MEASURE Q QUARTERLY PROGRESS REPORT**

CBOC members were advised the Quarterly Progress Report was provided to them in both electronic and hard copies and will be presented to the Board of Trustees on 12/4/19.

**10. PROJECT SUMMARY UPDATE**

Lucky Lofton briefly discussed the construction progress of the new Library and Learning Resource Center.

**11. UPCOMING MEETING SCHEDULE**

It was agreed by all CBOC members in attendance to schedule the next CBOC meeting for March 10, 2020.

**12. ANNOUNCEMENTS**

Agenda topics for the March 10, 2020 meeting include Brown Act Training and discussion of the Annual Audit.

**13. ADJOURN**

It was moved by Dawn LaBar and seconded by Daniom Ghebremichael to adjourn the meeting. The motion was passed unanimously. Meeting was adjourned at 5:14pm.

*Materials related to an item on this Agenda submitted to the CBOC after distribution of the agenda packet are available for public inspection in the Bond Business Operations Coordinator's Office in the Administration Building, 4000 Suisun Valley Road, Fairfield, California 94534. All meeting materials provided at time of publication are available on the Solano College Web site at [www.solano.edu](http://www.solano.edu) for public inspection.*

**Pursuant to Government Code Sections 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in the meeting should contact the Executive Bonds Manager's Office at (707) 864-7855 no later than three days prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible.**